



Ref No: 89/ILES/SOUTH/23-24

RFP for Consultancy Services-WWF Pakistan

Subject:

Development of Near Term and Net Zero Science Based Targets for Scope 1 and 2 Emissions (1.5- 2.0°C Pathway) for 06 Textile Enterprises located in Karachi, Hub, Lahore and Faisalabad

Application Submission:

Interested consultants should submit the Proposal on **Application Form Available Online** or can access through following Link:

<https://forms.gle/qazomXoWh7FSWcl29>

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1) INTRODUCTION & BACKGROUND

Contract type:	Consultancy and Services
Duration of assignment:	06 months, Days starting from 15 th February 2024 till 14 th July 2024
Type:	Firm and individual both

Background of Project and Assignment:

WWF-Pakistan is currently implementing an eight-year project, the International Labour and Environmental Standards Application in Pakistan's SMEs (ILES), in collaboration with the International Labour Organization (ILO), funded by the European Union (EU). The project employs a two-pronged approach, aiming to improve environmental governance and compliance in the leather and textile sector to leverage the economic benefits of the European Union's Generalized Scheme of Preferences (GSP+). Through this consultancy, we aim to assist those textile Enterprises, who have already submitted the SBTi Commitment Application Forms in developing their near-term and Net Zero Science Based Targets for Scope 1 and 2 emissions. This consultancy assignment aims to develop targets that remain consistent with a well below 2°C pathway at a minimum or better with 1.5°C.

2) GENERAL CONDITIONS

- 1) The WWF-PAKISTAN reserves the right to reject or accept any proposal. The WWF-PAKISTAN reserves the right to proceed with the implementation of any Service, in whole or in part, as described in the Proposal.
- 2) The WWF-PAKISTAN reserves the right to engage in discussions with any BIDDER to clarify responses or discuss certain issues with regards to the proposal or services requested. The WWF-PAKISTAN has no obligation to notify the other BIDDERS of the discussions, clarifications, or other information provided by a BIDDER. Any additional information required for preparation of the BID shall be distributed to all participants at the same time.
- 3) The WWF-PAKISTAN reserves the right to award the proposal based on experience, qualification, completion date, service cost and other criteria, and not necessarily the lowest cost.
- 4) Based on the RFP BID the WWF-PAKISTAN is entitled to change/replace or omit any clause/part of the preliminary defined scope of services of the proposal. The WWF-PAKISTAN shall conduct negotiations with WWF to achieve the full compliance to the requirements.
- 5) The WWF-PAKISTAN reserves the right in the event the successful CONSULTANT fails to comply with the terms and conditions as listed, to cancel this contract and award it to another CONSULTANT without penalty or action against the WWF-PAKISTAN. The RFP does not constitute an agreement or order.
- 6) The RFP is not a binding agreement between the parties, submission of a proposal or response by a proponent is voluntary.
- 7) By submitting a bid, the BIDDER is deemed to have acknowledged all of the undertakings, specifications, terms and conditions, WWF Fraud and Corruption Prevention and Investigation Policy (Annex 2) contained in the RFP, and to be bound by them if the BID is accepted. All expenses incurred by the Bidder in connection with the preparation of its proposal are to be borne by the RFP participant, and the WWF-PAKISTAN shall not incur any obligation whatsoever toward the Bidder regardless of whether such bid is accepted or rejected.

3) PURPOSE OF CONSULTANCY

Objective: The objective of this consultancy is to hire a consultant to develop Near-Term and Net Zero Science-Based Targets for six textile Enterprises located in Hub, Karachi, Lahore, and Faisalabad covering scope 1 and 2 emissions of all seven Green House Gases (GHGs) as per GHG Protocol Corporate Standard.

The targets should be aligned at a minimum, with a pathway aiming to keep the temperature rise well below 2°C, and preferably in line with a 1.5°C pathway. This will involve sample-based validation of the provided baseline data including processes; energy sources, utilization and losses; fuel types and consumption; outsourced services and all the necessary data required for developing Near-Term Science-Based and Net Zero Targets. These targets should be unique for each industry, considering their baseline data and potential/commitment to reduce GHG emissions. **The ultimate goal is to submit these targets to the Science-Based Targets Initiative (SBTi).**

4) DELIVERABLES

The consultancy/firm is expected to perform the following tasks and submit the following deliverables as per the timelines mentioned in clause 5 of this RFP:

1: Development of Near Term and Net Zero Science Based Targets

- Conduct comprehensive on site assessment of the current processes; energy sources, utilization and losses; fuel types and other necessary areas and validate the sample baseline data provided by the Enterprises with detailed calculations and methodologies.
- Development of GHG baseline inventory for scopes 1 and 2 for each of the six textile Enterprises located in above mentioned locations after setting scope and boundaries for GHG inventory for setting targets in each of the two scopes. The inventory must include all 7 GHGs as per GHG Protocol Corporate Standard.
- The identified targets must be consistent with a well below 2°C pathway at a minimum or better with 1.5°C for all 06 enterprises
- Develop short-term and net-zero Science-Based Targets for each of the identified textile Enterprises covering all the 02 scopes.
- Ensure that targets are aligned with the guidelines and criteria set by the Science-Based Targets initiative (SBTi).
- Tailor each target to the unique characteristics of the respective industry based on collected baseline data.
- Provide a clear roadmap for the implementation of these targets within each textile industry.
- Facilitate the formal submission of the developed targets to the Science-Based Targets initiative (SBTi).
- Ensure compliance with SBTi requirements and guidelines.
- Presenting and Handing over the compiled data to the Enterprises in the form of a report.
- Close coordination with the focal points of selected Enterprises, WWF-team and SBTi team (if and when necessary)

Final Deliverables:

1. Prepare a detailed report outlining the methodology used, data collected, and the rationale behind the developed short-term and net-zero Science-Based Targets.
2. Submission and presentation of the outcomes and selected targets and etc to the Factory Management of each enterprise.
3. Facilitate the formal submission of the developed targets to the SBTi for each of the selected enterprises (total 06 submissions)
4. Deliver one-day training session in Lahore and Karachi for the overview of the setting up of the science-based targets

Note: All the data and information will be kept confidential and handed over to WWF-Pakistan. WWF-Pakistan reserved the right to use and publish any information/data provided during and after the completion of this consultancy.

5) PROJECT/ ASSIGNMENT TIMELINE

The assignment must be completed as per the following timelines:

Month	Development of Near term and Net Zero Science Based Targets for 06 textile Enterprises
February	Collection of baseline data of initial 06 Enterprises
March	Data analysis and validation of the baseline data (sample-based) of 06 Enterprises through physical surveys
April	Development of Targets (scope 1 and 2) based on the data for 06 Enterprises
May	Submission of near-term and net zero science-based targets to the Enterprises and Formal Submission of the targets to the SBTi (when and where required)
June	Deliver one-day training session in Lahore and Karachi (as mentioned in the deliverables)
July	Submission of final report to WWF-Pakistan

6) REQUIREMENTS

The interested consultant(s) should meet the following criteria:

Minimum requirements

- **Education:** Relevant academic qualification required to fulfill the tasks/ToRs.
- **Experience:** Proven experience in developing Science-Based Targets for industrial sectors, preferably in the textile industry.
- **Skills/ language:**
 - Strong knowledge of sustainability standards and frameworks, particularly those set by the SBTi.
 - Excellent data analysis and reporting skills.
 - Effective communication and stakeholder engagement capabilities.

7) CORRESPONDENCE & SUBMISSION OF PROPOSAL

1. Application Submission:

Interested consultants should submit the Proposal on **Application Form Available Online** or can access through following Link:

<https://forms.gle/qazomXoWh7FSWcL29>

2. If Any Queries may send through Email by attention to the Following:

To: Faiza khan (fkhan@wwf.org.pk)

Cc Muzzammil Ahmed (mahmed@wwf.org.pk)

3. The proposal submission deadline is mentioned on WWF-Website.

4. Any information and responses to enquiries will be made in writing and distributed by email to all proponents. Inquiries after the foregoing deadline will not receive a response.

8) FORMAT OF THE PROPOSAL

The BID submitted by the participant must be structured as per the below provided instructions:

- 1) **Application Form available at WWF-Website** - General information about the Bidder, covering qualification, experience and CV.
- 2) **Experience:**
 - a) **Description of the complete projects:** the list and general information about the complete projects, description of the role in the project, other accomplishments of the Consultant.
- 3) **Proposal outlining scope consultancy service-** Description of scope and working process, stages, deliverables, exclusions, conditions, methodology
- 4) **Provide list of previous relevant experience with Proof in the form of work completion certificate, Work orders etc.**
- 5) **Service Provision Timeline** – Provide Detailed Work Plan as per Deliverable and TORs.
- 6) **Financial Proposal-** the prices shall be provided in Pak Rs, the total price must be exclusive of all types of applicable taxes

Note:

Templates of all Information is provided on Application form available at WWF-Website. Any Additional Information related to the RFP can be attached along with application Form.

9) FINANCIAL PROPOSAL

The proposed prices shall be provided in PKR, the prices shall be provided in Pak Rs, the total price must be exclusive of all types of applicable taxes.

The prices will include all the Travel, Boarding & Lodging and other expenses

The Payment Term: shall be defined by the contract to be concluded between WWF -Pakistan and the consultant.

10) EVALUATION PROCESS

Applicant's proposal shall be evaluated based on Quality and Cost Based Selection (QCBS) method. Under QCBS both technical and financial proposals shall be evaluated as per following criteria against a maximum score of 100 points.

- a) Technical Proposal 70%
- b) Financial Proposal 30%

The following criteria shall be used as a basis for evaluation of technical proposals:

Qualifications (maximum 30 points)

- Experience relevant to the assignment (maximum 30 points)
- Adequacy of the proposed methodology and work plan (maximum 20 points)
- Skills & Competencies for the assignment (maximum 10 points)
- Prior experience with WWF-Pakistan (maximum 10 points)

Note: Late/ incomplete submissions will not be accepted. Only three (03) top-ranked firms will be included in the comparative process

11) DOCUMENTATION AND CONFIDENTIALITY

All documents completed based on requirements of the present RFP shall be the property of the WWF-

Pakistan, and shall not without the consent of the WWF-Pakistan be used, reproduced or made available to third parties beyond what is necessary in respect of the fulfilment of the Project. All documents issued and information given to the BIDDER shall be treated as confidential.

12) Budget

Total Budget for this activity inclusive of all taxes and Out of Pocket expenses are **Budget is PKR 2.5 million.**